

APPLICATION TO THE STRATFORD BOARD OF ASSESSMENT APPEALS
2011 Grand List

Pursuant to Section 12-111 C.G.S. as amended by Public Act 95-283, any person appealing the assessment of property must file an application with the Board of Assessment Appeals on or before **February 17, 2012**. Failure to return the completed application by the due date will result in the Board's dismissal of the appeal. **Please answer all questions.**

1. Property Owner's Name: _____ **Phone:** _____

2. Appellant's Name: _____ **Phone:** _____

3. Correspondence should be directed to:

Name: _____ **Phone:** _____

Address: _____

City/State/Zip: _____ **Fax:** _____

4. Property Description: _____
(Attach itemized listing)

5. Reason for Appeal: (Attach additional pages if necessary)

6. Appellant's Estimate of Market Value As of 10/1/11: - \$ _____

7. Basis for your determination of your stated market value:

Signature of Owner or authorized agent
(For agent, attach letter of authorization)

Date

Return by 2/17/2012 to: Board of Assessment Appeals c/o Assessor's Office,
2725 Main St, Stratford, CT 06615

* A written notice informing you of the date, time and location of your hearing will be mailed by March 1, 2012

* Questions or comments may be directed to the Assessor's Office (203) 385-4025

**PLEASE INCLUDED ANY NECESSARY FORMS OR SCHEDULES
REQUIRED FROM OTHER SIDE WITH THIS APPLICATION**

Dear Taxpayer,

In order to appeal the assessment of your business personal property, the Board of Assessment Appeals requires that you submit the following information with your application:

- Form 4562 and Schedule L from the most recent Federal Income Tax Return. General Ledger and location fixed asset records can be used for consolidated returns.
- The detailed depreciation schedule in support of the above, showing original cost and acquisition years. This may be obtained from the accountant who prepares your federal return and should be updated through October 1, 2011.
- A detailed listing of fixed assets recorded as Leasehold or Building Improvements along with supporting documentation for any items, which the Company claims to be included as realty.
- A listing of all leased equipment along with copies of the lease agreement

Failure to comply with this request will result in the denial of your petition for a reduction of your personal property assessment.