



TITLE: MINI-SENIOR & COMMUNITY SERVICES BUS DRIVER

PAY

GRADE: 45

GENERAL DESCRIPTION:

This is responsible work transporting senior citizens and children.

Work involves transporting senior citizens via mini-bus for shopping and medical appointments- and children for the SECC. This work requires that employees have good driving skills.

SUPERVISION RECEIVED:

Works under the supervision of the Social Services Supervisor.

EXAMPLES OF DUTIES:

1. Transport senior citizens for shopping and medical appointments, or established routes and performs routine vehicle maintenance. Also provides transportation of children for the SECC as needed.
2. Runs errands for Senior and Community Service Departments.
3. Maintains vehicle records.
4. Performs related work as required.

KNOWLEDGE, SKILL AND ABILITIES:

Good knowledge of laws relating to motor vehicle operation.

Good ability to read and understand route directions.

Good ability to understand needs of the elderly.

Considerable skill driving mini-bus.

Some knowledge of the routine maintenance of motor vehicles.

QUALIFICATIONS:

Graduation from high school or the equivalent, including or supplemented by driver's course, three years driving experience, some experience with elderly clients, OR, an equivalent combination of education and experience substituting on the basis of one year experience for each year of education. Must adhere to all FHWA regulations.

Must be a licensed driver in the State of Connecticut, must have a PSL and CDL.

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