

Trade Name Certificate Information

Any person conducting business in the Town of Stratford under an assumed name shall file a Trade Name Certificate with the Town Clerk.

All parties involved with such business must sign the Trade Name Certificate.

Trade Name Certificates are to be recorded by mail, having been previously notarized.

The trade name filing requirements do not apply to:

- Partnerships, if the partnership name contains the true last name of a least one of the persons said partnership
- Limited partnerships which have registered with the Secretary of the State
- Limited liability companies which have registered with the Secretary of the State

Trade Name Terminations

Recorded Trade Names are permanent records. Trade Name Termination forms must be filled out and recorded when the business ceases to operate. All parties that filled out the original Trade Name Certificate must sign the Trade Name Termination.

Trade Name Terminations are to be recorded by mail, having been previously notarized.

Trade Name Amendments

If changes to the original Trade Name Certificate have been made, then a Trade Name Amendment form must be recorded in the office of the Town Clerk.

Trade Name Amendments are to be recorded by mail, having been previously notarized.

Fees:

Trade Name Certificate:	\$10.00
Trade Name Termination:	\$10.00
Trade Name Amendment:	\$10.00
Certified Copies:	\$2.00

Other information

To obtain a Federal Tax Identification Number:	800-829-1040
To obtain a Connecticut Tax Identification Number:	800-382-9463
Corporations or LLC's call the Secretary of the State's Office:	800-540-3764
Contractors register with CT Dept. of Consumer Protection:	800 842-2649
For additional information call the CT Licensing Info Center:	800-392-2122

Effective: 1.1.2021